



**SUBJECT: APPLICATION FOR RESIDENCY**

Community: \_\_\_\_\_  
Applicant Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_  
Current Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Social Security #: \_\_\_\_\_ Driver's License #: \_\_\_\_\_

EMPLOYMENT HISTORY

Present Employer: \_\_\_\_\_ Phone Number: \_\_\_\_\_ Ext. \_\_\_\_\_  
Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Position: \_\_\_\_\_ Supervisor Name: \_\_\_\_\_  
Hire Date: \_\_\_\_\_ Monthly Income: \$ \_\_\_\_\_  
(If less than one year)  
Previous Employer: \_\_\_\_\_ How Long? \_\_\_\_\_

OTHER INCOME

Source: \_\_\_\_\_ Annual Income: \$ \_\_\_\_\_  
Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Contact Person: \_\_\_\_\_ Phone Number: \_\_\_\_\_ Ext. \_\_\_\_\_  
Is this income anticipated to continue?  Yes  No  
When did you start receiving income from this source? \_\_\_\_\_

RENTAL HISTORY

Present Landlord: \_\_\_\_\_ How long have you lived there? \_\_\_\_\_  
Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Phone No: \_\_\_\_\_  
Former Landlord: \_\_\_\_\_ How long did you live there? \_\_\_\_\_  
Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Phone No: \_\_\_\_\_

BANK REFERENCES

Savings Acct. – Name of Bank: \_\_\_\_\_ Acct. #: \_\_\_\_\_  
Checking Acct. – Name of Bank: \_\_\_\_\_ Acct. #: \_\_\_\_\_

PERSONS TO OCCUPY APARTMENT:

Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_  
Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_  
Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_  
Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

VEHICLE INFORMATION

Make & Year \_\_\_\_\_ License Plate No. \_\_\_\_\_ State \_\_\_\_\_  
Make & Year \_\_\_\_\_ License Plate No. \_\_\_\_\_ State \_\_\_\_\_



**AGREEMENTS**

1. The Management will either accept or decline this application for residency upon receipt of a credit report, rental history and income/asset verification. If accepted, the \$100.00 deposit will be credited on account to the security deposit. If declined, the deposit will be returned to the applicant within 30 days, thereby waiving any claim to damages by reason of non-acceptance of this application which the Landlord may decline without stating any reason whatsoever for so doing.
2. Your monthly rent includes \_\_\_\_\_ Applicant to pay for \_\_\_\_\_ .
3. **In the event of cancellation by applicant after 48 hours a service charge of \$100.00 shall be deducted from funds held on deposit with this application.**
4. This Application is not a lease. It is an offer from applicant to landlord to enter into a lease which may be accepted or denied by Landlord. In the event that Landlord accepts, an agreement of lease will be executed between the parties. If a lease is executed, this Application and all representations contained in it shall be considered to be part of the lease agreement.
5. No agreement between Applicant(s) and Landlord will be binding unless in writing and signed by all parties.
6. Landlord shall not be responsible to applicant in any form or manner whatsoever if the current resident in possession fails to timely vacate the premises in question and holds over contrary to the anticipated move in date assigned to applicant.
7. You may pick up the keys to your apartment during posted office hours the day prior to your actual move-in date providing that the apartment is ready, rent is paid and the Lease Agreement is signed by all parties.
8. There is a non-refundable application fee of \$ \_\_\_\_\_ for the processing of this application.

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Apartment Address: _____	Monthly Rent \$ _____
_____	Pro-Rated Rent _____
Anticipated Move In Date: _____	Security Deposit _____
Lease Term: _____ to _____	Less Deposit _____
	Carport _____
	Other: _____
	Balance Due \$ _____

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Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Management Signature: \_\_\_\_\_ Date: \_\_\_\_\_